

Tuesday, 20 July 2021

AUDIT COMMITTEE

A meeting of **Audit Committee** will be held on

Wednesday, 28 July 2021

commencing at **2.00 pm**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus,
Torquay, TQ1 3DR

Members of the Committee

Councillor Loxton (Chairman)

Councillor Hill

Councillor Brooks

Councillor Kennedy

Councillor Johns

Councillor O'Dwyer

Councillor Douglas-Dunbar

Together Torbay will thrive

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Governance Support, Town Hall, Castle Circus, Torquay, TQ1 3DR

Email: governance.support@torbay.gov.uk - www.torbay.gov.uk

AUDIT COMMITTEE AGENDA

1. **Apologies**
To receive any apologies for absence, including notifications of any changes to the membership of the Committee.
2. **Minutes** (Pages 4 - 9)
To confirm as a correct record the Minutes of the meeting of the Audit Committee and Adjourned Audit Committee held on 26 and 27 May 2021.
3. **Declarations of interests**
 - (a) To receive declarations of non pecuniary interests in respect of items on this agenda
For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
 - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda
For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent Items**
To consider any other items that the Chairman decides are urgent.
5. **Torbay Council Audit Plan (External Audit)** (To Follow)
To consider a report that provides an overview of the planned scope and timing of the statutory audit of the Council.
6. **Informing the Audit Risk Assessment for Torbay Council 2020/21** (To Follow)
To consider a report that contributes towards the effective two-way communication between Torbay Council's external auditors and Torbay Council's Audit Committee, as 'those charged with governance'.

7. **The CIPFA Financial Management Code - Desk Top Review 2020/21** (Pages 10 - 27)
To consider a report that sets out a desk top review for 2020/21 undertaken by the Chief Finance Officer in line with the CIPFA Financial Management Code of Practice.
8. **Policy for the Prevention of the Facilitation of Tax Evasion** (Pages 28 - 41)
To consider a report on the above.
9. **HR Investigations and Whistleblow** (Pages 42 - 47)
To consider a report that provides a high level summary of the number of HR investigations and Whistleblow investigations.
10. **Budget Outturn Monitoring 2020/21 – Quarter Four - Outturn Report of the Overview and Scrutiny Board** (Page 48)
To consider a recommendation of the Overview and Scrutiny Board.

Meeting Attendance

Whilst national Covid-19 restrictions were lifted on 19 July 2021, Torbay Council has taken the decision to continue operating in a Covid-19 secure manner in order to protect staff and visitors entering Council buildings and to help reduce the spread of Covid-19 in Torbay. This includes social distancing and other protective measures (e.g. wearing a face covering (unless exempt), signing in and using hand sanitiser). Our public meetings will continue to operate with social distancing measures in place and as such there are limited numbers that can access our meeting rooms. Also, to help prevent the spread of the virus, anyone attending meetings is asked to take Covid lateral flow test the evening before - if you have a positive test result please follow the Government's guidelines and do not attend the meeting.

If you wish to attend a public meeting please contact us to confirm arrangements for your attendance.